**UDP seeks short-term Consultancy support**

UNEP DTU Partnership is seeking to hire a short term Consultant to Support the project ***Initiative for Climate Action Transparency (ICAT)***

**Nature of assignment**

The Initiative for Climate Action Transparency (ICAT) was founded to respond to the critical need to support improved transparency and capacity building under the Paris Agreement. ICAT work is guided by with the [ICAT strategy](https://climateactiontransparency.org/wp-content/uploads/2019/11/ICAT-Strategy.pdf) and [ICAT long-term work programme](https://climateactiontransparency.org/wp-content/uploads/2019/11/ICAT-Adopted-long-term-work-programme-3.pdf).

ICAT integrates guidance, capacity building and knowledge sharing to engage countries in the use of a common framework to assess the impacts of their policies and actions and report progress, fostering greater transparency, effectiveness and ambition. The Initiative will improve the availability and quality of data and enable countries to promote efficient, cost-effective policies. The Initiative will also provide a platform for countries to share lessons learned and build mutual confidence in their climate actions.

In collaboration with technical experts from around the world, the Initiative has developed [a series of assessment guides](https://climateactiontransparency.org/icat-toolbox/) for countries to use to transparently measure and assess the impacts of climate policies and actions. This includes methodologies for measuring the effects of policies and actions on reducing greenhouse gas emissions, adapting to climate change, responding to sustainable development needs and driving transformational change.

The Initiative is also working with developing countries to strengthen capacity to assess climate actions (in the context of their NDCs) and report their progress in line with the Paris Agreement, based on individual country needs. The Initiative supports in-country capacity development programmes through training modules on measurement, reporting and verification (MRV) of policies and actions, and knowledge sharing of good practice and lessons learned.

On this background, pilot case studies have been undertaken to demonstrate, how the assessment guides can be used by non-state actors to assess impacts of policies and actions. Furthermore, UNEP DTU Partnership (UDP) has developed draft capacity building (CB) modules for four of the guides, namely: 1) Introduction to the ICAT Assessment Guides, 2) the ICAT Sustainable Development Methodology, 3) the Transformational Change Methodology and 4) the Stakeholder Participation Guide.

The consultant will work in close cooperation with UDP representatives to deliver the following tasks:

**1- Review and edit the pilot case studies to ensure the front-pages, lay-out and language follows ICAT publication requirements and identify, which pilot case study reports are relevant to use as real-world examples in the CB modules.**

**Activities:**

1. Review and edit seven pilot case study reports to make them publishable
2. Identify, which parts of the case studies are relevant to which of the CB modules
3. Describe how the pilot case studies are relevant to methodological steps in the CB modules

**Deliverable#1:**

The pilot case studies are finalized for publication and references to the relevant reports are integrated into the final CB modules.

**2- Review and update the draft CB modules with the latest ICAT design for figures and tables and include interactive references to pilot case study examples and exercises**

**Activities:**

1. Review and update the CB modules for an Introduction to the ICAT Series of Assessment Guides
2. Review and update the CB modules for the ICAT Sustainable Development Methodology
3. Review and update the CB modules for the ICAT Transformational Change Methodology
4. Review and update the CB modules for the ICAT Stakeholder Participation Guide

**Deliverable#2**

The four CB modules are updated and finalized for publication

**Deliverables/outputs:**

The consultant will work closely with UDP representatives and the consultant will be responsible to submit the final deliverables to UDP. UDP will review all written deliverables for approval before being finalized.

**Duration of assignment and budget**

The consultant would be hired for the period of 1 November to 18 December 2020 and is expected to work 30 days, full time in this period. The budget available is USD 21.000.

**Qualifications for consultant:**

* Education- PhD in Environmental Science with the focus of Sustainability Assessment

.**Work Experience**

- Minimum of five years of relevant work experience in climate change domain particularly transparency, policy and sustainability assessment and stakeholder engagement

- Extensive experience with policy analysis and applying quantitative and qualitative methods for impact assessment and stakeholder engagement in climate policies.

- Extensive knowledge about SDGs and the linkage with NDCs.

- - Knowledge on transparency framework and reporting requirements based on the Paris agreement.

- Experience in project management, communication and training regarding climate change related issues is an asset.

- Knowledge about ICAT project phase 1 and series of Guidance notes is an additional value for the applicant

**Languages**

Fluency in written and oral English is required.

**Application deadline**: 23 October 2020

**Required documents:**

-CV

- A description of the approach that the consultant would take to cover the tasks mentioned above

**To apply for this position, please email Karen Holm Olsen at** [**kaol@dtu.dk**](mailto:kaol@dtu.dk)